Large print edition

VALOREN

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Sample preview · anonymised
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Executor's First Hour

A preview of the Valoren Executor's First Hour Pack

E-03 · ESTATE

"The executor holds the route. The family holds the grief."

FREE INSTITUTIONAL SAMPLE · NO CARD REQUIRED

SAMPLE PREPARATION FOR

An executor of a recently deceased relative

Preview shows the orientation pattern · personalised version available

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The first hour 1

When an executor sits down to begin, four things make the next several weeks easier. None of them require contacting any institution. This is the orientation an executor benefits from before reaching for the phone.

A

Find the will

Most likely locations: the deceased's home filing cabinet, the solicitor's office, the bank deposit box, or a personal safe. If unfindable, search the National Will Register at nationalwillregister.co.uk.

B

Order 8–10 death certificate copies at registration

Banks, pensions, insurers each require their own. Ordering at registration costs **£12.50** each; ordering later costs more.

DO NOT USE THE DECEASED'S PASSWORDS

Under the **Computer Misuse Act 1990**, using a deceased person's passwords to access their accounts — even to "help" administer the estate — is a criminal offence. Banks, pension providers, and insurers have formal bereavement processes. Use those instead.

What the full pack contains 2

The full Executor's First Hour Pack is the 7-page institutional orientation for the first three months of executor work. It is personalised to the named executor and the deceased's known estate.

The full pack includes:

The first-hour orientation (above) · eight matter records covering will location, Tell Us Once, private sector notification, the direct debit discipline, asset inventory, liabilities and debts, the IHT decision (excepted estate vs IHT400), and the **Grant of Probate** application · a six-month timeline · cost summary across the executor administration · a glossary of the terms an executor will encounter for the first time.

Executor's First Hour Pack — £179

Personalised institutional orientation for the named executor. Delivered as PDF. 14-day refund window. Many executors who complete this pack never subscribe to ongoing governance; some find that holding the wider record architecture in one place fits their circumstances after going through the estate. The pack price is credited toward the first year of The Household Continuity Dossier subscription (**£195**) if joining **within 30 days**.

Sample preview · not legal or financial advice

Executor's First Hour Preview Sample produced by Valoren as part of the free institutional library. Full pack available as a one-off purchase. Procedural information accurate for England & Wales as of May 2026. Standard Index Group · Reference EFH-PREVIEW-28052026 · Part of the Valoren sample series